

Valid for 2024-2025 school year
DUNELAND SCHOOL CORPORATION
CHILDCARE TRANSFER REQUEST



New Returning

This form must be completed along with required documentation every school year.

Name of Student: _____ Grade (Fall 2024): _____

Parent/Guardian Name: _____

Current Address: _____

Contact Phone Number: _____ Email: _____

Zoned to Attend: _____ Request to Attend: _____

CHILDCARE PROVIDER/AGENCY INFORMATION

Childcare Provider Name: _____

Address: _____ Phone Number: _____

Childcare: Commercial Provider (Daycare): Childcare is provided by a commercial center and the location of the commercial center is in the requested school zone of attendance. Required documentation - on letterhead that the student is actively enrolled, with verification of daycare's address. The Boys & Girls Club is not an accredited babysitter.

Childcare: Individual Provider (Babysitter): Childcare is provided in the location of the requested school zone of attendance. Required documentation - a notarized statement from the provider that the student is actively attending or current receipt from the provider for services and current documentation of the babysitter's address.

_____ Date _____

Signature of childcare provider or facility representative

NOTICE:

1. The student must abide by all rules and regulations of the Duneland School Corporation. In addition, the student must maintain excellent attendance and strong academic effort/performance. If the student fails to maintain these expectations, the waiver request will be terminated and the student will be required to attend his/her home school.
2. Excessive late arrivals and/or late pickups are cause for termination of waiver and a return to home school.
3. Proof of residency for parent/guardian and child care provider must be attached.

By signing below, you accept the guidelines of this request and understand that approval is based on space availability at the requested school.

Parent/Guardian

Date

Assistant Superintendent **APPROVED**

Assistant Superintendent **DENIED**

Return this request and required documents to Duneland School Corporation, 601 W. Morgan Avenue, Chesterton, IN 46304 or email to: ccrowley@duneland.k12.in.us before April 1, 2024.

Residency forms attached _____ DSC initials