



**CHESTERTON HIGH SCHOOL**  
 2125 South 11<sup>th</sup> Street • Chesterton, IN 46304 • 219-983-3730  
[www.duneland.k12.in.us](http://www.duneland.k12.in.us)

Number	Question	Answer
1	<b>When is the last day of school for the Duneland School Corporation?</b>	The last day of instruction for the 2019-2020 school year is May 22, 2020. All instruction will take place via eLearning.
2	<b>How will grades for second semester 2020 be calculated?</b>	<p>Grades will be calculated without final exams and each quarter will be weighted as follows (60% - 3rd quarter, 40% 4th quarter). There is one caveat to this grading scale in light of the current eLearning environment. A student can get no lower than the grade earned in the 3rd Quarter as long as the student meets the 4th Quarter class expectations and assignments.</p> <p><i>Example: Student earns a C in Chemistry for the 3rd quarter. <b>The Student completes their distance learning activities at or above a satisfactory level during the 4th quarter.</b> The student then will maintain their grade from 3rd quarter or be eligible for a higher grade for their semester grade that will appear on their transcript. The higher grade will be based on above satisfactory work.</i></p> <p><i>Example: Student earns a C in Chemistry for the 3rd quarter. <b>The student does not complete or attempt distance learning activities on a regular basis during 4th quarter.</b> The student then will receive an <b>Incomplete on their transcript</b> and will have to complete these activities in order to earn a grade on their transcript.</i></p> <p>A student that demonstrates academic improvement can earn a higher grade than earned in the 3rd Quarter. Bottom line, teachers will work with students as much as possible and as long as the student is taking part in the class and completing assignments, the student will be academically successful in the class.</p>



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3	<b>From what was described in question 2, does that mean if a student is happy with his/her grade from 3rd quarter and does not complete their distance learning activities during the 4th quarter, the student's semester grade will essentially be the same as the 3rd quarter letter grade?</b>	No. Students that do not participate in the distance learning will be given an incomplete "I" for the semester grading period. Students are required to participate, including checking in on instructional days and meeting the requirements of the class.
4	<b>If a senior student does not pass a class he/she was enrolled in during 2nd semester, could this prevent the student from graduating?</b>	Senior students in the 2020 cohort that were on a path to graduation on March 13, 2020 (the last day of in-person school was in session) are expected to graduate. Chesterton High School will work with senior students to ensure they graduate on time. Due to the unusual circumstances presented by the COVID-19 pandemic, CHS has the ability to work with senior students on an individual basis and map a path to graduation. Senior students and their parents that are concerned with being short of credits by the end of the school year should reach out to their school counselor.
5	<b>Can a student fail a course now that courses are being taught via eLearning?</b>	Yes. If a student was not academically successful during the 3rd Quarter and does not meet academic standards with instruction during the 4th Quarter (eLearning period), then the student could earn an "F" for the semester. Teachers will provide students with multiple opportunities to be academically successful during this eLearning period.  <i>Example: If a student earned an 'F' in Chemistry 3rd quarter and the student does not complete or attempt distance learning activities on a regular basis during 4th quarter. The student in this scenario would earn an 'F' for the second semester grade that will appear on the transcript.</i>



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6	<b>Will there be Final Exams administered for the second semester of the 2019-20 school year?</b>	No. There will be no required Final Exams administered for the second semester of the 2019-20 school year.
7	<b>Will CHS change credit requirements for students working towards earning an Academic Honors Diploma (AHD) or a Technical Honors Diploma (THD)?</b>	No. Students working towards earning an AHD or a THD will be required to meet the 47 credit requirements specific to each of these diplomas. The one caveat to this is students that were on pace and qualified for the AHD or the THD at the end of 1st semester will be held harmless and will be awarded this diploma upon completion of 2nd semester. Those students that were working towards an AHD or a THD and were not academically qualified at the end of 1st semester, but make up the deficiencies during 2nd semester, will be awarded the specific honors diploma they are working towards.
8	<b>Will there be summer school in 2020?</b>	Summer school will be completely online for this year only. Registration forms will be coming soon. We will not be offering PE this summer. All incoming freshmen who were interested in taking summer school PE this summer are encouraged to take it next summer (2021) instead in order to provide for greater flexibility in your schedule. If you are planning on taking PE next summer (2021) please contact your high school counselor: <a href="mailto:mdailey@duneland.k12.in.us">mdailey@duneland.k12.in.us</a> Last name A-L  <a href="mailto:dkonopasek@duneland.k12.in.us">dkonopasek@duneland.k12.in.us</a> Last name M-Z



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Number	Question	Answer
9	<b>Are CHS staff available during this period?</b>	Yes. During this stay at home order, the main office is not staffed and calling via phone is not the best option during this period. The administration and teachers are monitoring their emails daily and can be contacted via their dsc school email address. The link to the school directory can be found at the following link: <a href="https://www.duneland.k12.in.us/domain/143">https://www.duneland.k12.in.us/domain/143</a>
10	<b>Are CHS officials still under a duty to report child abuse/neglect?</b>	Yes. There is no change to the requirement that all individuals immediately report any abuse or neglect of a child. There is the potential that children may be particularly vulnerable during this period of school closure.
11	<b>Will CHS have a Commencement Ceremony?</b>	Chesterton High School will make every effort to host the Class of 2020 Commencement Ceremony in some form. However, a decision to hold any large gatherings will be made with recommendations/guidance from the Governor's office. More information regarding this will come in early May.
12	<b>Will CHS host events like prom, senior banquet, and other spring banquets?</b>	Like the Commencement Ceremony, Chesterton High School will make every effort to host all of these events. Any event that has large groups of people will only be able to take place if the Governor's office lifts restrictions on large groups assembling.



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13	<b>Do minors need to have a work permit on file with their employer during the mandatory school closure?</b>	<p>The Department of Labor has suspended the requirement for employers to have on file a work permit for minors they employ effective Monday, March 16. This will be in effect until May 1, 2020. Therefore, the Department of Labor and the Bureau of Child Labor inspectors will not hold employers responsible to have a work permit on file for minors employed between the dates of March 16 and May The Chesterton High School main office can still process work permits remotely through the following process:</p> <p>Scan the 'Intent to Employ' form and email it to Mrs. Diane Brown at <a href="mailto:dbrown@duneland.k12.in.us">dbrown@duneland.k12.in.us</a>.</p>
14	<b>What about students who are attending the DALC?</b>	DALC teachers should have contacted students. They will be doing eLearning. The last day for the DALC will be May 22, 2020.
15	<b>Will students in credit recovery be able to take tests at home and receive credit?</b>	Yes. Students are allowed to take tests at home and will receive credit if all course requirements are met. All students should follow the directions of the teacher Mr. Urban at <a href="mailto:murban@duneland.k12.in.us">murban@duneland.k12.in.us</a>
16	<b>Do seniors (Cohort 2020) still need to pass the ISTEP test or complete graduation pathways in order to earn their diploma?</b>	No. The State Board of Education has waived that requirement for senior students if they had not yet passed ISTEP or completed graduation pathways.



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17	<b>Do students from other cohorts (2019 and 2021) intending to graduate this year (May 2020) also receive special consideration and ISTEP waivers?</b>	No. Students from different cohorts, specifically 2019 and 2021 do not receive the same special consideration and waiving of the ISTEP test. These students from these cohorts will have to meet all academic requirements put forth by the IDOE and the Duneland School Corporation.
18	<b>Will AP exams still take place this spring?</b>	Yes. The College Board is going to offer AP exams online in May. The exams will be condensed versions of the test (approx 45 minutes) and mostly free response type questions. The high school administration and AP teachers will be in touch with students in AP courses with more information. Below are some key links to help with AP questions & concerns:  <a href="#">AP Exam Schedule with Course-Specific Exam Information</a>  <a href="#">General Information about Exam Features, Exam Timing, Before Exam Day, and Exam Day and After</a>  <a href="#">General Information about Exam Security</a>  <a href="#">Tips for Success on Open Book/Open Note Exams</a>  <a href="#">Schedule for Online AP Classes and Review</a>
19	<b>Will students enrolled in dual credit classes still be able to earn the college credits from the universities?</b>	Yes. CHS administration and dual credit teachers have been working with our partner universities. If students enrolled in dual credit classes meet all academic expectations, then they will be awarded the high school credit through Chesterton High School and the college credit through the partner university.



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20	<p><b>If my student or family is impacted by extenuating circumstances that prevent us from doing eLearning for a lengthy period of time, what should we do?</b></p>	<p>Please contact your building principal, assistant principal or counselor as soon as possible. Click the link below to access the high school directory:  <a href="#">CHS Directory</a></p> <p>If your child becomes unable to do distance learning for a lengthy period of time due to extenuating circumstances, the IDOE has given us flexibility to utilize a grade of Incomplete (I) in those instances, but we need parents to communicate with their child's principal if that situation occurs.</p>
21	<p><b>What do I do if my school issued device is damaged or needs repair?</b></p>	<p>The Duneland School Corporation IT department is committed to making this extended eLearning period as successful as possible. I would like to take a moment to remind everyone how to connect with the IT department in order to get your problems solved as fast as possible.</p> <ol style="list-style-type: none"> <li>1) Open a Freshservice ticket here:  <a href="#">Freshservice Ticket</a>            AV number is typically located on a sticker on the back/bottom of the device           <ol style="list-style-type: none"> <li>a) Serial number is also acceptable</li> </ol> </li> <li>2) Open a Freshservice ticket by sending an email to: <a href="mailto:helpdesk@duneland.k12.in.us">helpdesk@duneland.k12.in.us</a> <ol style="list-style-type: none"> <li>a) Please be sure to include email address, student or staff name, and a description of the problem</li> </ol> </li> <li>3) Due to the closure, the IT Support hotline is not operational. Please use the above methods to contact DSC IT</li> </ol> <p>We also understand that there may be issues that can not be resolved remotely. If you have a device that has sustained physical damage (i.e. cracked screen, broken keyboard) we would ask that you fill out the form below. We will be opening a drive up IT service station soon. After you submit the form a member of the IT department will contact you to schedule your service appointment.  <a href="#">Device Repair Form</a></p>



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22	<b>How will students get their materials from school and return books?</b>	At this time, given the orders from the Governor, we do not feel that it is safe to allow students and parents into the building in large groups. We know that families will need to return books and other materials, and also need time to gather their belongings (locker/desk items, medications, fundraiser items, etc.) at the schools. As soon as it seems safe to do so, we will give out information about how and when this will take place.
23	<b>Will seniors be able to get caps &amp; gowns and other graduation items</b>	Herff-Jones and the CHS Faculty are partnering together to deliver Senior cap and gowns to student's homes on Thursday, May 7.
24	<b>Are students still able to get transcripts and have documents sent to colleges?</b>	Yes. Current senior students should work with their individual counselors and request transcripts through Naviance. Mrs. Hunsley at <a href="mailto:lhunsley@dunelandd.k12.in.us">lhunsley@dunelandd.k12.in.us</a> . Is available to handle all other transcript requests.
25	<b>My student is in the DSC special education program, will he/she receive accommodations?</b>	Yes. If your student has accommodations, these will be provided like they were provided when physically in school. If you have questions or concerns, please contact Mrs. Poppy Carden, Department Chair of Special Education at <a href="mailto:pcarden@duneland.k12.in.us">pcarden@duneland.k12.in.us</a>
26	<b>If my child had a special education case conference schedule, will it still take place?</b>	Yes. Special education case conferences will take place as scheduled through an online format with the students special education teacher of record. To locate/contact your student's teacher click below: <a href="#">CHS Directory</a>