



CHESTERTON

HIGH SCHOOL

Student

INTERNSHIP PROGRAM

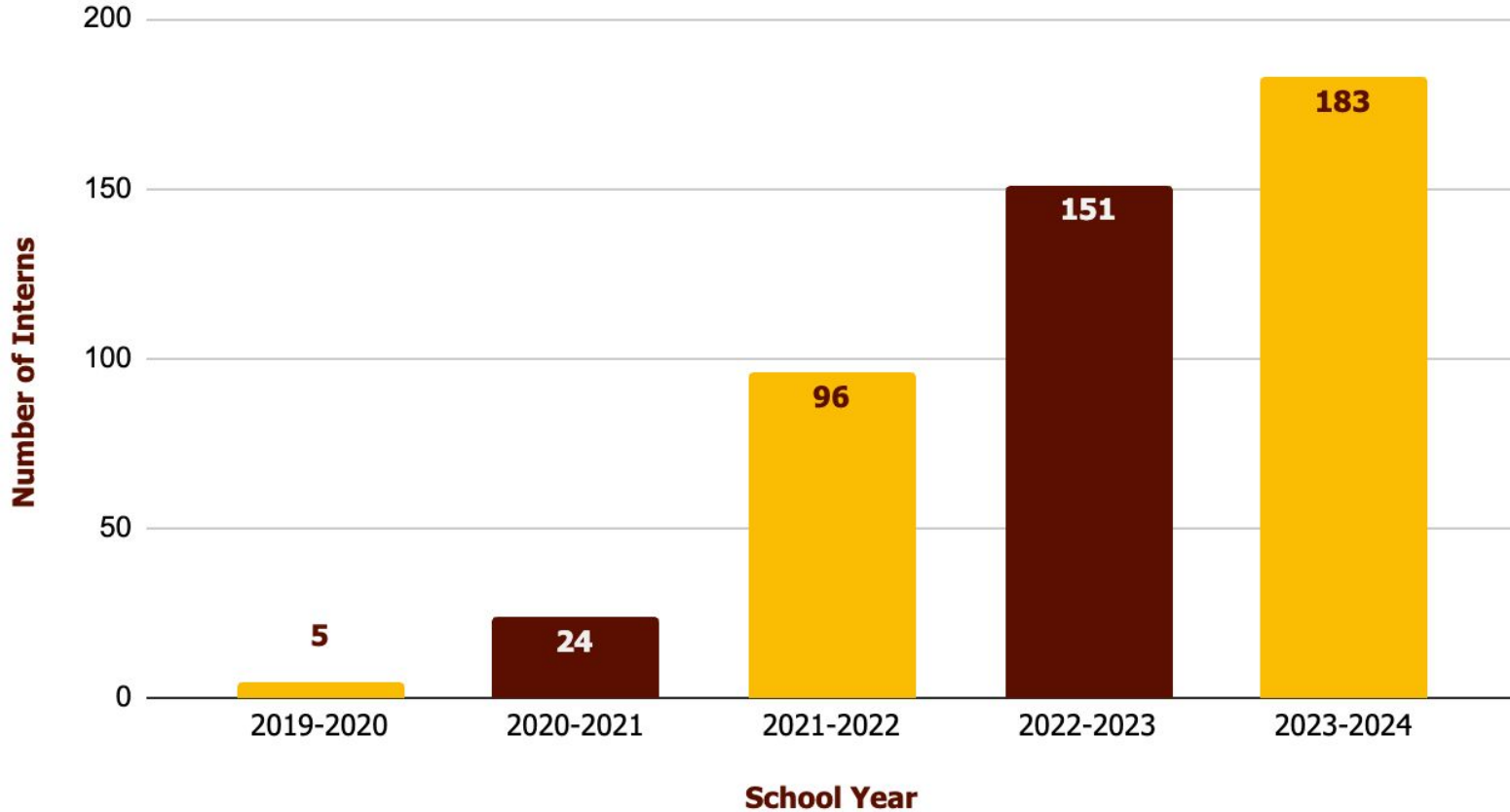
Why: Senior Year - A ‘Different’ Experience

We believe that seniors should have a different experience in their last year of school. We believe that seniors should utilize this time to begin the process of preparing for life after high school. Students get to have a real world experience that helps them have an advantage over others and fully prepares them for what is next in their life!

PURPOSE, POTENTIAL, PLAN

At CHS we believe that it is our responsibility to help every student find their purpose in life, unlock their full potential, and develop a plan for life after high school.

CHS Internship Progress



Student Benefits of a High School Internship

Internships Help Students:

- ❖ This program provides students with an opportunity to work with others in their desirable career field.
 - Students get first hand “live” experience in real world settings.
 - Students meet & gain exposure to new people with similar work-related interests.
 - Students have the opportunity to gain first hand experience in a specific field before graduation.
- ❖ Create meaningful work experiences that can help with future goals
 - These experiences provide valuable insight on how to start pursuing this career field & be successful.
 - Gain insight into the inner workings of various careers and professions!
 - Professional networking for future placements!





Internships:

- ★ 1-3 Credits/Semester
- ★ Career Exploration
- ★ Must be on track to graduate
- ★ Placements made by CHS
- ★ Expectation is that students will be in attendance at the beginning of the school year and at the beginning of the second semester.
- ★ Other assigned work includes: self-evaluation; supervisor evaluation; self-reflection; and a final exam.
- ★ Student is expected to fulfill the same number of hours working that they would be in an actual classroom.

Work Study:

- ★ 1-3 Credits/Semester
- ★ Job must be secured by the student by the 1st day of school (August 14, 2024).
- ★ If no job has been acquired by the first day of school, then the student will be put in classes at CHS.
- ★ Student must work a total of 90 hours per credit. *If a student signs up for 3 credits/semester, then it is expected that 270 hours will be worked.
- ★ Other assigned work includes: self-evaluation; supervisor evaluation; self-reflection; and a final exam.

Mr. Peterson, Director of Internships

Internship Student Expectations:

- ★ All student attendance and behavioral rules as outlined in the student handbook apply to each internship assignment (Truancy).
 - *Dress Codes (appropriate work attire), Cell phone usage (limited to no use). Students are expected to arrive on time and match internship hours to work hours (regular daily attendance to internship is required). Communication of late arrivals and absences all the responsibility of the students.*
- ★ Students must understand that you may come into contact with confidential information. It is your responsibility to treat such information with proper respect, and follow all rules and regulations from your employer.
- ★ Students are expected to maintain and submit all the required forms, checklists, journals or anything else required by the CHS Internship Director for grading purposes each quarter.
- ★ Students are responsible for communicating regularly with the CHS Internship Director and Supervisor. Students are expected to check school email and Canvas daily
- ★ Transportation is provided by the student(s) or parents to and from the work site (no bussing).
- ★ Please understand that students may be removed from the program at any time for a failure to follow rules and policies or a failure to fulfill assigned duties. In addition, behavior and performance will impact the overall grade.

CHS Internships & Special Ed Considerations:

- ★ **Brian Carden: Special Education Supervisor**

- ★ Mr. Carden is predominantly responsible for field supervision of the Work Study Internships. Currently there are many students that receive Special Education services that are enrolled in the Internship Program.

 - *All current Junior students should have your T.O.R. contact him to secure Internship enrollment for next year.*

- ★ Coordinate and visit businesses that host our students - Placement follow up and feedback to our students participating in the program.

SAMPLE OPPORTUNITIES:

AGRICULTURE & ENVIRONMENTAL SCIENCE

- Chesterton Feed & Garden
- David's Lawn Care
- Indiana Dunes National Park
- Indiana Dunes State Park (DNR)
- Lawn Images
- Porter County Parks Department
- Shirley Heinze Land Trust
- Valparaiso Parks & Rec

ARCHITECTURE, CONSTRUCTION & REAL ESTATE

- Black Rock Realty
- Hopkin's Ace Hardware
- Laborers' International Union Local 81
- Lawn Images
- McColly Real Estate
- Morrison Construction
- Skyward Realty
- Van Gogh, Inc.

ARTS & COMMUNICATION

- Blythe's Team Sports
- Carmen Vincent Films LLC
- Chesterton Art Center
- Chesterton Tribune
- GreatNews.Life
- Kayla Knies Photography
- The Flower Cart
- Westchester Township History Museum
- Westchester Public Library

AUTOMOTIVE, AVIATION & TRANSPORTATION

- Bosak Automotive
- Castle Subaru
- LA Bell Motor Lines
- Eagle Aircraft
- BEAUTY & WELLNESS
- BASE Spa & Wellness
- Body Sculpting by Christine
- Di La Bella Salon
- Duneland YMCA
- Evexia Salt Cave
- Jessica Byrd Hair Studio
- Serenity Salon & Spa
- The Waxi Taxi

BUSINESS, FINANCE & MARKETING

- 1st Bank of Porter
- 1st Source Bank
- B Nutty
- Chesterton Art Center
- Chesterton Lacrosse Club
- City of Valparaiso
- CLH CPA's and Consultants
- Duneland Chamber of Commerce
- First Trust Credit Union
- Frozen Garden
- Green Up 2 Clean Up
- Globe Star, LLC
- IN Coast
- Madly Wish
- Porter County Clerk's Office
- Pulse Technology
- Raise Your Spirits
- Sand Creek Country Club
- Smith Legal Group
- State Farm - Holly Mitchell
- Teachers Credit Union

CHILDCARE & EDUCATION

- Boys & Girls Club of Greater NW IN
- Chesterton Basketball Club
- Chesterton Montessori
- Duneland Boys & Girls Club
- Duneland Early Learning HUB

- Duneland Education Foundation
- Duneland Family YMCA
- Duneland Schools
- National Spanish Exam
- Portage Child Care Center

ENGINEERING, SCIENCE & TECHNOLOGY

- Apex Filling Systems
- DLZ
- Duneland Group
- James F. Giannini & Associates
- Pyramid Metalizing
- Southlake Automation
- Town of Chesterton
- HEALTH SERVICES
- Addison Pointe
- Advanced Dental Concepts
- Athletico Physical Therapy
- Chesterton Physical Therapy
- Custom Dosing Pharmacy
- Duneland Family Eye Care
- Innovative Physical Therapy
- Lakeshore Bone & Joint
- Lemon - Vo OD
- Northshore Health Center
- Northwest Health
- Midwest Eye Consultants
- StoryPoint
- Upstream Health and Wellness

What's Next:

- ★ Students should look at the list of opportunities available, and go into their scheduling meeting with an idea of what to discuss with their counselor.
- ★ Students should complete this [Internship/Work Study Application](#) as soon as possible to assist with a timely placement.
- ★ Students should anticipate *most* placements in the spring before they leave for the summer.
- ★ Students should attend an internship/work study meeting during SRT in the spring for additional information.
- ★ Students must check their email on a daily basis!
- ★ **Students/parents should contact Mr. Peterson with any questions or concerns:**

mapeterson@duneland.k12.in.us or 219-983-3730 Ext. 7249